



**PERMACULTURE INTERNATIONAL LIMITED**  
**ACN 003 386 258**

(trading as Permaculture Australia)

<http://www.permacultureaustralia.org.au>

## **ANNUAL GENERAL MEETING**

**Saturday 27th April 2024, 1pm AEST**

Online voting opened at 7am Thursday 25th April and closed when the 2023 board roles were declared vacant by the Returning Officer - Item 7 on the Agenda

2023 Annual Report can be located [HERE](#)

## **AGENDA AND MINUTES**

- 1. Acknowledgment of Country** - Toad Dell
- 2. Welcome and introductions** - Greta Carroll
- 3. Attendance, Apologies and Proxies** - Greta Carroll

Present Online:

Apologies:

Proxies:

- 4. Acceptance of minutes of previous annual general meeting ([2023 AGM](#))**

Move:

Second:

Carried: Yes/no

### **5. Director's report**

**Presentation of the 2023 Directors Report:** TBA

The Directors present their report on the results of the company for the financial year ended 31st December 2023 and the state of affairs of the company to the date of this report.

#### Projects and Performance

The major focus for the Directors in this term has been a review and renewal of internal structures - governance, strategic plan, volunteer support policies, and communication processes and channels.

We conducted an extensive and deep analysis of the facilitated visioning session at the Australian Permaculture Convergence. While we appreciated the limitations of this visioning, (in particular that it included only a small and not necessarily representative sample of membership), the analysis did yield insights to guide our work over this reporting period. It indicated that it was time for an update of communications, meetings and governance processes to keep up with structural changes in technology, regulations, and culture to enable Permaculture Australia to respond effectively to global challenges.

### **Reading of Directors during the Financial Year**

#### Directors during the Reporting Period (1 Jan 2023 - 31 Dec 2023)

Donna Morawiak: (joined 3 March 2020, resigned 28th May 2023)

Jed Walker: (joined 15th April 2021, resigned 28th May 2023)

Debbi Long: (joined 23rd April 2022, resigned 28th May 2023)

John McKenzie: Board Member (joined 23rd April 2022, resigned 28th May 2023)

Charles Jones: Board Member (in office, joined 28th May 2023)

Felix Leibelt: Treasurer (in office, joined 27th July 2023)

Greta Carroll: Chairperson (in office, joined 28th May 2023)

Linda Woodrow: Board Member (in office, joined 28th May 2023)

Toad Lucas Dell: Board Member (in office, joined 23rd April 2022)

Naomi Amber: Secretary (in office, joined 28th May 2023)

Jesus Aguilar Hernandez: Board Member (joined 28th May 2023, granted leave of absence 22 November 2023 )

Graham King: Treasurer (joined 28th May 2023, resigned 18 July 2023)

### **Reading of Registered Charity status information**

#### Registered Charity

The company is a registered charity with the Australian Charities and Not-For Profits Commission (ACNC) and is classified as a small charity under the ACNC guidelines. All persons on the Board of Directors, as members of PA's governing body, are named as ACNC responsible persons. Information about the company including our adherence with compliance reporting requirements is on public record at <https://www.acnc.gov.au/>.

The Board of Directors continues to review and improve its obligations in regards to the ACNC governance standards (a set of high level principles). Compliance with these Governance Standards is a condition of registration as a charity:

- Standard 1: Purposes and not-for-profit nature
- Standard 2: Accountability to members
- Standard 3: Compliance with Australian laws
- Standard 4: Suitability of Responsible People
- Standard 5: Duties of Responsible People
- Standard 6: Maintaining and enhancing public trust and confidence in the Australian not-for-profit sector

### **Reading of Register of Environmental Organisations**

#### Register of Environmental Organisations

The company is on the Register of Environmental Organisations (REO), a list of environmental organisations that can accept tax-deductible gifts, and is administered by the Federal Department of Agriculture, Water and the Environment. REOs require a Public Fund Management Committee. REO responsible persons for the Permaculture International Public Fund are John Champagne, Chris Carroll, Helen Cowhan and John McKenzie.

As of 1 January 2024, the REO will no longer exist as a register. PA's registration will be transferred to the administration of the Australian Tax Office (ATO) and registered as the Permaculture International Gift Fund. Responsible persons for the registered body will be standing Board Members.

### **Reading of Company Details and Certification**

See below, Treasurer's report.

### **5. Treasurer's report - Felix Leibelt**

#### Company Details and Certification

The company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$50 each toward meeting any outstanding obligations of the entity. On 31 December 2023, the total amount that members of the company are liable to contribute if the company is wound up is \$17,100 (based on 342 members as of 31/12/23).

#### Significant Changes

No significant changes were made to PIL in the last operational year.

#### Operating Results

The net profit/loss after providing for income tax and after extraordinary items was \$-7,856.94 (2022: \$-4185.65).

Please also refer to the Directors Report and Annual Report.

### **6. 2023 Annual Report: TBA**

To receive and adopt the 2023 Annual Report containing:

- Reading of Registered Charity status information
- Reading of Register of Environmental Organisations
- The 2023 Directors Report and
- Financial Statements, Balance Sheets and Statement of Income and Expenses for 2023

### **Questions:**

Move:

Second:

Carried: Yes/no

**7. Election of Board of Directors\*** - Returning Officer: TBA**\*Notes on the election of the Board of Directors for 2023-24**

Current directors that are prepared to serve again on the board if nominated/elected are Toad Dell, Felix Leibelt, Greta Carroll, Naomi Amber, Linda Woodrow.

Under the Articles of the Company, a minimum of 5 and a maximum of 7 Directors shall be elected. The current Board has expressed a strong desire to maintain diversity of representation and to achieve the full number of 7 Directors. The required roles of Secretary and Treasurer must be filled, from within the elected Directors at the first meeting of the new Board.

All nominees must be current financial members and nominated by two other current financial members. If you cannot attend the AGM, you may vote online (link in heading) or use the proxy form to assign your vote.

- Board positions declared vacant
- Nominations for the Board
- Election of new Board
- Welcome new Board

New Board announced as:

**8. Meeting close:** TBA**Open discussion**

All Zoom participants will be on mute, if you have a question to ask please put it into the chat area of Zoom.

Topic: Permaculture Australia AGM 2024

Time: April 27, 2024 13:00 Canberra, Melbourne, Sydney

[Registration Link](#) - You will need to pre register to be sent the live link

For Inquiries on the Agenda, email: [hello@permacultureaustralia.org.au](mailto:hello@permacultureaustralia.org.au)